



ALTERNATE DROP OFF/PICK UP BUS FORM

STUDENT TRANSPORTATION FORM

Dear Parent/Guardian:

This form applies to students in the North Branford Public Schools (NBPS) including student(s) who will be attending daycare programs within the Town of North Branford.

IF THIS FORM IS NOT RETURNED, YOUR STUDENT WILL BE ASSIGNED TO A STOP THAT IS AT OR NEAR YOUR HOME.

***Requests for transportation on an alternate bus or to/from a different stop, per **The Board of Education's policy**, will only be considered if the request is permanent in nature – the same pick up and/or drop off point each day (5 AM's and/or 5 PM's). All requests must be in writing and are subject to the approval of the school administration based upon available space on the route requested. The stop must be within the school district. **Requests will take 5 – 10 school days to become effective.**

Please fill in the details below if your child will be picked up and/or dropped off at a location other than their home address. **The stop must be within the school district and must be permanent in nature – the same pick up and/or drop off point each day 5 AM's and/or 5 PM's.**

Please note: If your student is enrolled in the FRC "Before" or "After School" program, transportation will be provided on the days your student does not attend the program. In addition, it is the responsibility of the parent/guardian to make transportation arrangements for their student(s) during early dismissals due to early closings, cancellations, etc. Students are allowed to take the bus on early dismissal days if they are assigned to a bus.

If applicable, it is very important to get daycare changes in as soon as possible. In the event your daycare provider changes during the school year, please submit a new form as soon as possible. **Requests will take 5 – 10 school days to become effective.**

**** At any point during the school year, if there is a change in your student's daily transportation, you are required to submit all changes in writing to the school.**

Please note: A new form will be required each year, as your child's pick-up and drop-off location defaults to your home address at the end of each school year.

Jerome Harrison Elementary School
335 Foxon Road
North Branford, CT 06471
PH: 203.484.1235 FAX: 203.484.1237

North Branford Intermediate School
654 Foxon Road
North Branford, CT 06471
PH: 203.484.1500 FAX: 203.484.1505

Totoket Valley Elementary School
1388 Middletown Avenue
Northford, CT 06472
PH: 203.484.1455 FAX: 203.484.6090

North Branford High School
49 Caputo Road
North Branford, CT 06471
PH: 203.484.1465 FAX: 203.484.1233

School _____ Grade _____ School Year _____

Student's Name _____

Student's Address _____

AM Pick Up Address _____

PM Drop Off Address _____

Home phone _____

Cell phone _____

Work phone _____