



PARENT HANDBOOK

2022

Welcome to North Branford Parks & Recreation Kids Camp!

We are excited to have your child joining us for a summer of friendships, fun & memories! Our goal this summer is to provide opportunities for your child to develop and grow – physically, emotionally, socially and intellectually.

In order to understand each child and family, the staff at North Branford Parks & Recreation welcomes any opportunity to talk with parents/guardians. Communication is key – if we communicate frequently, together we can provide continuity and achieve the best possible camp experience for your child.

Additionally, please check your MyRec account and make sure you have opted in for email and text reminders. Please check your email regularly for any changes or additional notices.

Kids Camp

Will be held at the Stanley T. Williams Community Center located at 1332 Middletown Ave., Northford for children grades 1 – 6.

Camp runs for 8 individual weeks from Monday, June 27 – Friday, August 19, 8:30 a.m. to 4:30 p.m.

We will be offering before care ONLY from 7:30 a.m. – 8:30 a.m. for an additional fee.

Please note that there is NO CAMP on Monday, July 4 in observance of Independence Day.

Pick-up and Drop-off

The regular camp schedule is **8:30 a.m. - 4:30 p.m.**

Please make every effort to be on time to pick up your child.

Photo identification must be shown in order to pick up your child. Only those listed on your pick-up list will be able to pick up your child. If for some reason someone else must pick up your child, please send a note in the morning or notify the office at (203)484-6017. Please let anyone else picking your child up know they must provide photo identification.

When dropping-off or picking-up, please do not park in the fire lane in front of the building.

Program Design

Campers will be separated into 2 age-appropriate groups and will have the opportunity to engage in such activities as: Art, crafts, sports, games, fitness and occasional water play throughout the day. Additional classes are available for your children at no cost and are integrated into the weekly schedule. Some examples include instructor led art classes, yoga & mindfulness and fitness fun.

We will be providing weekly entertainment and will be providing field trips on most weeks for an additional cost. Campers are not required to participate in field trips and may choose to stay at the STW community center. Please see the weekly camp email for details!

Health & Safety

We understand that camp provides essential childcare services, but it also plays a significant role in each camper's development. Safety is our priority, and we continue to follow best practices to keep everyone healthy.

At this time, masks are not required. We have continued to maintain increased sanitization of high touch surfaces and items and will continue to implement more frequent handwashing.

If your child requires medication during the day, a medication authorization form must be filled out by the child's physician. All medication brought to camp must be in the original container and labeled with the child's name. Medications, except for Epi-pens and inhalers, will be double locked in the Recreation Supervisor's office.

Additionally, due to allergies, this is a **peanut-free camp**.

All staff are First Aid and CPR certified. Additionally, the camp director, paraprofessional and Recreation Supervisor are both Medication and Epi-pen certified.

If your child is ill, please keep them home. Camp is often the perfect environment for spreading illness (Including conjunctivitis, lice, etc.). If your child becomes ill during the day, we will contact you to pick them up.

Please apply sunscreen on your child before camp each day. Please send additional sunscreen clearly labeled with your child's name - we will remind campers to reapply during the day. If your child requires assistance applying sunscreen, please notify staff upon check in. And we encourage the spray-style sunscreen.

By Connecticut state law, North Branford Parks & Recreation Staff are mandated reporters:

mandated reporters must make the report when, in the ordinary course of their employment or profession, they have reasonable cause to believe or suspect that a child under age 18 has been abused, neglected, or placed in imminent risk of serious harm (CGS § 17a101b). (cga.ct.gov)

What to pack every day for your child:

- ✓ Water bottle clearly labeled with the child's name
- ✓ Change of clothes
- ✓ **Peanut-free** afternoon snack
- ✓ Lunch (if not getting lunch at camp. Hot lunch costs \$3.00/day and can be ordered at drop-off)
- ✓ Towel
- ✓ Sneakers
- ✓ Sunscreen

Please mark all of your child's belongings with their name and remind them to bring home everything they brought with them.

If your child is not getting lunch at camp, please be certain to pack any perishables in an insulated lunchbox with an ice pack. Please do not send glass.

What to leave at home:

Cell phones, iPods or other electronic devices

Gum

Peanut products

Toys

Matches, lighters, knives, weapons of any kind, any illegal or inappropriate materials

*Please note that North Branford Parks & Recreation is not responsible for any lost, stolen or damaged items brought to camp.

Behavior expectation:

We expect your child to arrive each day prepared to be courteous and respectful of other campers and staff. If a child deliberately harms another individual, they will be suspended immediately. If a child is written up for inappropriate behavior 3 times, they will no longer be able to attend camp. We will work hard at meeting the individual needs of our campers and families, however if a child is written up for inappropriate behavior 3 times, they will no longer be able to attend.

Please do not hesitate to reach out should you have any questions.

Every summer has a story – thank you for choosing North Branford Parks & Recreation to be a part of yours!

Happy Summer!

Kerry Haynes, Recreation Supervisor

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