

TOWN OF NORTH BRANFORD

Position Description

Seasonal Park Monitor

CLASSIFICATION:
GRADE:

LOCATION: Parks and Recreation

General Purpose: Supervise and oversee designated parks, fields and courts in town. Maintain and report any changes in the conditions of the facilities.

Supervision Received: Works under the direction of the Parks and Recreation Director or the Parks and Recreation Supervisor.

Supervision Exercised: None, except by special assignment. See that town rules and town ordinance are followed

Essential Duties and Responsibilities: Ensure that the public or participants are safe, no misuse of equipment or fields. See that courts are locked up when needed. Equipment is put away. See that patrons are picking up their trash. Report any unsafe conditions. Check status of trash and portalets. Make sure lights are off when scheduled. Will be required to conduct patrols of parks and fields using motor vehicles, on foot, on uneven terrain, inclement weather and at night and weekends.

Desired Minimum Qualifications: High School or GED diploma required.

Knowledge, Skills and Abilities: Able to effectively communicate with the public and take control when needed. Take direction from Parks and Recreation Director or Supervisor. Ability to read, write and communicate in English.

As a minimum, the employee must have a valid State of Connecticut driver's license

Physical Demands: Physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the incumbent is required to lift, walk, drive, sit, talk write in English. The employee must be capable of lifting and carrying up to 50 pounds.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee regularly works in outside weather

conditions, which are often adverse, both in the cold and heat. The employee will be required to work in storm conditions, rain, snow, sleet and other conditions that may be present in New England.

Selection Guidelines: Formal application, oral interviews and reference checks.

The duties listed above are intended as illustrations of various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignments to the position.

The job description does not constitute an employment agreement between the employer and employee.

Approval: _____ Revision History: Adopted June 6, 2018
Town Manager

Date of Town Council Approval: _____ Effective Date: _____