



North Branford Potato & Corn Festival

nbpocofestival.com

August 7th 8th, & 9th, 2026

North Branford Potato & Corn Festival Building & Fire Department Requirements

The following guidelines have been developed in an effort to advise you prior to the festival of the requirements of the North Branford Building Department and Fire Department.

Cooking

- All cooking must be done at least ten (10) feet from the main tent.
- Any cooking oil and/or deep fryer must be at least three (3) feet from any combustibles within the vendor area.

Fire Extinguishers

- **Fire extinguishers are required.**
- One (1) 5 lb. 2A 10B dry chemical fire extinguisher at each site (Craft vendors: see photo for craft vendor required extinguisher).
- Current inspection tags must be affixed to the extinguisher.
- Extinguishers must be located within easy access but away from cooking appliances.
- One (1) 5lb. K-type extinguishers will be required for any food vendor using cooking oil and/or deep fryers.

Fire Extinguisher, 1A:10B:C, Dry Chemical, 2-1/2 lb.

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Propane Tanks

- Propane tanks must be secured from falling or tipping.
- Twenty (20) lb. propane tanks may be secured with milk crates and bungee cords to tent supports.
- Propane tanks larger than twenty (20) lbs. must use ground driven stakes and be attached by either cable or chains.
- All propane tanks must pass the push/tip test.
- All lines from propane tanks to cooking equipment must not create a trip hazard or impede emergency access.
- Propane tanks must be a minimum of five (5) feet from any open flame cooking equipment.
- No storing or stocking of propane tanks behind the vendor area. Stock must be kept under tables.

Lighting

- Any booth or display lighting must have UL tags and be approved by the Building Official.
- Any bulbs must be enclosed within the fixture itself or be of shatterproof design.
- All lighting must be LED or energy efficient type producing low heat source and be approved by the Building Official.

NO halogen or incandescent bulbs allowed.



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Tent Requirements:

- All tents must be properly installed and secured to resist wind uplift.
- All tents must have a flame resistant tag stating "NFPA-701 Standard Methods of Fire Tests for Flame Propagation of Textiles and Films" attached to it. (Copy of tag attached".
- Flame spread certificate must be filed with the Building Officials office.
- Blue type tarps are not permitted.
- No side curtains are permitted.

General Requirements:

- No Smoking / No Vaping will be allowed at any time.
- All extension cords must be a **minimum #12 gauge wire** and in good condition.
- All cords must be 3-wire type with proper grounding devices.
- All extension cords must be off the ground, protected from getting wet and approved by the Building Official. (see photo for example)
- A representative from every food vendor must attend one of two mandatory vendor meetings, which are scheduled for June, and done via Zoom, date and time TBA.



Inspections:

Inspections are being done by appointment. Vendors are responsible for being fully set up by their scheduled time. The vendor or a vendor's representative must be present for inspections. **All inspections must be completed no later than 3 p.m. on FRIDAY, Aug. 1ST, 2025. PLEASE NOTE: MISSED OR FAILED INSPECTIONS ARE SUBJECT TO A \$25 REINSPECTION FEE.**

All vendors MUST stay with your booth until you have been inspected by the Fire Marshal and Building Inspector. If you are not at your area when the inspectors are there, you will NOT be allowed to open and could forfeit your vendor fee.

If you have any questions, please feel free to contact the Building Department at 203-484-6008 or the Fire Marshal's Office at 203-484-6016.